

Policy No.: 611.05
Adopted: 03-08-2004
Revised: 07-13-2015

GRADING GUIDELINES

The superintendent shall develop and implement student grading guidelines. The objectives of grading guidelines shall be to quantify, report and record the academic progress of each student. Grades should fairly reflect the level of student achievement in the knowledge and skills specified by grade level or course objectives and outcomes.

All graded student work will be treated as education records and will not be disclosed to anyone but authorized personnel without written permission from parents or eligible students. Student work intended for display shall be graded or displayed in such a manner as to conceal any grade marking from public view. Teacher assistants and volunteers will sign a confidentiality agreement before having access to graded materials. If any person is found to violate student confidentiality regarding graded work, appropriate administrative consequences will occur.

As designated by principal and approved by school board, teachers will follow the guidelines outlined in staff handbook regarding submitting student grades and grade book set up. Principal will have access to all teachers' grade books for monitoring and security purposes.

Legal Reference: Falvo v. Owasso Independent School District No. 1-001

Cross Reference: Student Records Access
Public Examination of District Records