

Policy No.: 406.01 R9
Adopted: March 9, 2015
Revised:

Class/Organization Sponsor

The board of education recognizes the importance of student participation in activities outside of the normal classroom instructional setting. Those activities outside of the classroom should provide students opportunities to participate in the selection of officers and the establishment of committees to plan and carry out the goals and objectives of the class or organization. Adult sponsors selected to guide the youth in these activities must have a sincere interest in developing all aspects of a student's life.

The activity sponsor shall be assigned by the Superintendent with Board approval. The activity sponsor shall be supervised, and evaluated by the activities director in cooperation with the principal. The duties of the sponsor shall include but not limited to the following:

1. Performing those applicable duties described in the teachers' job description.
2. Overseeing the establishment of goals and objectives for the organization.
3. Overseeing the selection of officers and committees to carry out the identified goals and objectives.
4. Assisting the students in planning an operational budget and determining how these funds will be acquired. Providing budget information to the activities director. Assuring that items are ordered and on hand at the desired time, if needed.
5. Impressing upon students the necessity for coordinating organization activities with other school activities. Coordinating activities with activities director.
6. Instructing students on the use and care of school equipment needed to carry out activities.
7. Overseeing a student-directed public relations program, both within the school system as well as with the community.
8. Stressing the importance for maintaining scholastic eligibility in order for continued participation in the activity.
9. Performing other tasks and duties as assigned.
10. Minimum educational requirements.
 - A. Bachelor's degree in education, or equivalent is preferred.
 - B. Hold a Nebraska teaching license or fulfill Nebraska State Department Education and Nebraska High School Activities Association requirements.
11. Depending upon the organization, some outside activities may be required.

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12. Minimum physical requirements for the position.

| ACTIVITY | SELDOM 0-10% | OCCASIONAL 11-35% | FREQUENT 36-65% | CONSTANT OVER 65% |
|----------------------------|-------------------------|------------------------------|----------------------------|------------------------------|
| Standing | | X | | |
| Walking | | X | | |
| Sitting | | X | | |
| Bending/ Stooping | | X | | |
| Reaching/ Pulling | | X | | |
| Climbing | X | | | |
| Driving | | X | | |
| Lifting 30# Max. | | X | | |
| Carrying 25 ft. | | X | | |
| Manual Dexterity Tasks' | | X | | |